

# Park Rapids Area Community Fund

The logo for the Park Rapids Area Community Fund features a green square with a white diagonal line and a stylized sunburst or starburst pattern in the upper right corner.

## Grant Application Guidelines

**The Park Rapids Area Community Fund invites grant applications** in support of charitable, educational and public purpose projects that will help the greater Park Rapids community address the challenges and opportunities that are central to our future in the area. The Fund is a tool for positive change to position our community for long-term success and prosperity.

Grants will be considered from any nonprofit organization or public agency whose project addresses one of the following priorities: education and youth, community character, recreation and cultural opportunities, health care, expanding leadership, drug and alcohol awareness.

Special consideration will be given to projects that align closely with PRACF priorities, collaborates with others, utilizes matching funds (either cash or in-kind) and provides a long-term community impact. Grants are not intended to be used for construction or general operating support.

Applications are available at the Park Rapids Chamber of Commerce or you may call/email at 218-732-4111 or [president@parkrapids.com](mailto:president@parkrapids.com) for a copy to be sent to you. Previous recipients must submit a report for grants received prior to being eligible to apply for the current grant round. An electronic copy of the application can be downloaded from [www.nwmf.org](http://www.nwmf.org), under grants, then open grant rounds or on the Park Rapids Area Chamber website at [www.parkrapids.com](http://www.parkrapids.com).

### **Park Rapids Area Community Fund grant applications are due November 15, 2024.**

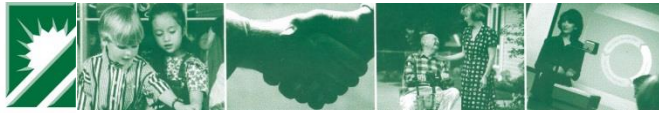
Mail or deliver one copy to the Park Rapids Area Community Fund, PO Box 249, Park Rapids, MN 56470. Completed applications may also be dropped off at Park Rapids Chamber of Commerce, 1204 Park Avenue South in Park Rapids. Grants will be determined by December 10.

Grants are made possible through the generous donations of Park Rapids residents, businesses and friends who desire to give back to our community. To contribute to the grant fund and make a lasting impact on your community, please visit [www.nwmf.org/give-now](http://www.nwmf.org/give-now) and select the Park Rapids Area Community Fund as the recipient of your donation.

*The Park Rapids Area Community Fund (PRACF) is a component fund of the Northwest Minnesota Foundation, a 501 c (3) organization.  
PRACF is committed to enhancing or improving the quality of life for residents and/or visitors of the Park Rapids area.*



Northwest  
Minnesota  
FOUNDATION



**GRANT APPLICATION**

**ORGANIZATION INFORMATION**

Name of Organization \_\_\_\_\_

Address \_\_\_\_\_ City, County, State, Zip \_\_\_\_\_ Federal Tax ID Number \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Web site \_\_\_\_\_

Name of Contact Person Regarding this Application \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Tax Status:

- 501(c)(3)\*                       Public Agency (government created)  
 Unit of Government               Other (describe and attach appropriate documentation)

**\*Please attach a copy of your IRS Determination letter, indicating your organizational status.**  
 If you plan to use a fiscal agent please include contact information below, including their Federal Tax ID Number.  
 Fiscal agent must sign grant agreement and accept oversight of the project.

**PROPOSAL INFORMATION**

Project Title: \_\_\_\_\_

Project Duration (Start/End Date): \_\_\_\_\_

Have you been awarded PRACF Funds previously?     Yes     No

Is it geographically within Park Rapids School District?     Yes     No

Please provide an overview of the intended project: \_\_\_\_\_

Population demographic to be served by the project and number of people affected: \_\_\_\_\_

Total Project Cost \$ \_\_\_\_\_ Amount Requested \$ \_\_\_\_\_

Any questions, contact Derek Ricke at the Park Rapids Chamber of Commerce --- Phone (218) 732-4111 Email [president@parkrapids.com](mailto:president@parkrapids.com)  
 Please submit completed application to: Park Rapids Area Community Fund, PO Box 249 Park Rapids MN 56470 or drop off at 1204 Park Ave S.

**AUTHORIZATION**

*I certify that the information contained in this grant application is true and correct to the best of my knowledge. I have the authority to apply for the funds requested.*

Name and title of top paid staff or board chair: \_\_\_\_\_

Signature of top paid staff or board chair: \_\_\_\_\_ Date: \_\_\_\_\_



WORK PLAN & BUDGET

A) How much will total project cost? \$ \_\_\_\_\_

B) How much funding have you received to date? \$ \_\_\_\_\_

C) How much additional funding do you expect to receive from other contributions? \$ \_\_\_\_\_

D) How much are you requesting from the Park Rapids Area Community Fund? \$ \_\_\_\_\_

E) How many people and hours do you estimate will be spent working on this project?

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# of people	# of hours
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F) List any "in-kind" contributions (In-kind contributions are gifts of goods or services instead of cash): Value \$ \_\_\_\_\_

G) How will the grant funds be spent and what impact would they have on the project?